

ACTION PLAN

Name of Office: Bids and Awards Committee
Jose Rizal Memorial State University - Dapitan Campus

Period: CY2017

Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
Use of Public Bidding as the default mode of procurement.	Train BAC, BAC Secretariat, TWG and End Users on updates on RA9184.	HOPE	1st to 4th quarter	
	Conduct workshop activities on APP/PPMP preparation.	BAC	3rd quarter	
Encourage bidders to participate on the bidding process.	Conduct orientation seminars/capability building with suppliers.	BAC	1st quarter	
	Regularly advertise bidding opportunities and ensure that suppliers are registered in the PhilGEPS	BAC Secretariat	1st to 4th quarter	
	Conduct dialogues to inform suppliers/bidders on updates of procurement regulations.	BAC	1st to 4th quarter	
Attendance of observers during public biddings.	Provide the BAC secretariat with a list of observers from the different private sectors and NGOs,	BAC	1st quarter	
Creation and operation of internal audit units.	Create/Appoint/Designate the composition of an internal audit unit.	HOPE	1st quarter	
Presence of anti-corruption program related to procurement.	Formulate anti-corruption programs related to procurement.	Admin	1st quarter	
	Create an office that shall oversee the implementation of good governance programs.	HOPE	1st quarter	